

Long Range Planning Committee (LRPC)

Minutes

September 28, 2020

Zoom Virtual Meeting - (4:30 pm – 6:00 pm)

Members in Attendance:

Mike Behary	Kimberly Judd	Heather Somers	School Board Liaison:
Constance Bond	Teresa Kaiser	Lindsey Swingrover	Rebecca Smith
Carrie Frank	Sarah McCracken	Donald Walters	District Staff Liaison:
Christina Harris	Carrie Miller	Mary Wolfinger	Steve Cook
Nancy Hart	Marie Nail	Brian Waddell	Jeff Voeller
Caleb Hurley	Jay Prickett	Alternate Members:	Pam Westberg
Mary Jaglois Orr	Stephanie Quagliana	Michael Brewer	Guest:
Jodi Johnson	Trina Scott	Jeneane Prince	Jerry Anderson

Members not able to attend: Cynthia Draper, Lauren Gage, Shane Grady, Michelle Johnson, Michael Lindquist, Matthew Rakes, and Kristi Rietze.

Call the Meeting to Order: Chair, Don Walters opened the meeting at 4:31 pm.

Approval of the Agenda: Motion by Carrie Miller to approve the agenda, second by Constance Bond. Members voted 18-0 and unanimously approved the agenda.

Approval of August 31, 2020 Minutes: Motion by Carrie Miller to approve the August 31, 2020 minutes, second by Nancy Hart. Members voted 18-0 and unanimously approved the August 31, 2020 minutes.

The following members arrived at 4:37 pm: Carrie Frank, Christina Harris, and Trina Scott.

Follow up Discussion on District Assets: Jerry Anderson

Jerry wanted to follow up regarding the District asset discussion at the last Long Range Planning Committee (LRPC) meeting in August. The discussion implied that last year the Long Range Planning Subcommittee recommended some actions regarding the disposition of District assets, in particular, the Hayden Meadow's 10 acres site. Jerry clarified that the Long Range Planning Subcommittee's last year's discussion, was to identify District assets and to include a summary of those in the Long Range Facilities Plan (LRFP). The LRFP, with those assets, were present and review by the LRPC at the last two meetings of last year, and approved by the LRPC to take to the Board for approval. Hayden Meadows and other assets are listed in the LRFP on page 15 for your review.

Board Report: Trustee, Rebecca Smith

- Rebecca will be the Board Liaison this year. She shared that the Board of Trustees met for a Special Meeting on September 21, to discuss potentially moving reopening categories. It was clear that at this point the District Metrics and Panhandle Health District (PHD) metrics were not aligned. The Board met again for a Special Meeting on September 25, and using the PHD metrics the Board of Trustees decided to move the category level to yellow. This change will start on October 5th.
- Board meetings are schedule every week throughout October:
 - October 5 -Regular business meeting
 - October 12 -Board handbook/Governance
 - October 19 -Topic to be determined
 - October 26 -e-School and Schoology information
 - November 2 -Regular business meeting

- If and when PHD moves category levels, then the Board of Trustee will move forward with a Special Meeting.
- If you have public comments for the Board of Trustees please use this email: Trustees@cdaschools.org.

Superintendent's Report: Steve Cook

- Current Enrollment is lower this year than last year by about 1000 students. (The e-School enrollment is around 1150, High school is up about 50 students, Middle school is down a little over 200, and Elementary is down a little over 800 students.)
- Most families have communicated that once the COVID Pandemic is over they will return to our schools.
- Hayden Canyon Charter School pulled 80 students out of the CDA School District.
- This year the State funding will be based on open enrollment instead of attendance.
- Last year during the re-boundary work Ramsey was our largest elementary school with over 700 students, and today our largest elementary schools are NExA and Skyway, and both are just under 500 students enrolled.
- Due to enrollment at 8 to 9% less this year, the State will cut our funding 1.6 million dollars. The Finance Department is working through this to create a plan that we will bring to the Board of Trustees for approval.
- All students will return 5 days a week on October 5th. At this point we do not know if enrollment will increase.

Facilities and Planning: Jeff Voeller

- LRFP's goal was to eliminate portable classrooms. At this point the District has 10 classroom portables being used and 16 vacant portables.
- Even though Skyway's enrollment is down they are still using portables, due to social distancing.
- Going into category yellow, social distancing may create a need for more portable use. Most classrooms have been cleared out of couches and big reading chairs to make room for social distancing. The District will continue social distancing as much as practical in the yellow category.
- Some teachers are doing double duty teaching in person and also teaching e-School courses.
- Food Services has been extremely busy during the COVID Pandemic. The Federal Government has extended free summer meals to all students through this year.
- School Plus childcare currently has full day childcare on Monday/Tuesday and Thursday/Friday at the Early Childhood Center portables. On Wednesday students are at three different schools.
- The Kroc has partnered with the CDA School District offering childcare to staff. As we move into yellow this site will shut down and should we transition back into orange they will reopen.
- The Boys and Girls Club is providing fulltime childcare to families, and as we move to yellow they will go back to providing afterschool childcare.
- The new NExA School opened this year on time. The median work on Prairie was completed over the summer. Jeff will try to schedule a tour of NExA this year.
- Venture High School, Lake City High School and Woodland Middle School had their front entrances remodeled to make the entrances secure.
- Coeur d'Alene High School built a Campus Safety Officer (CSO) office by the entrance, to help secure it.
- The maintenance staff were busy over the summer helping with the above projects.
- Christina Harris is concerned that the boundary review and enrollment numbers change will affect the LRFP and FLO Analytics projections? The District will continue to monitor, and there is still work for

FLO Analytics and the District regarding the southeast elementary boundaries and the Board will address at their regular meeting, October 5.

Questions, Answers and Topics for Future Discussion:

- Rebecca will find out at the next Board meeting the direction and/or priorities the Board of Trustees would like the LRPC to work towards this year, and bring back to the next LRPC meeting.
- The Board will be addressing the following at the next Board meeting:
 - Southeast boundary work
 - Late start
 - Alignment of bell schedules
- Steve shared that LRPC can be the voice to help the community understand the importance of deferred maintenance. He encouraged LRPC to review the LRFP section with deferred maintenance for each school, before the next meeting.
- Teachers at the e-School are located at the old NExA site. There are 64 teachers. At this point we do not know if the e-school will establish a foothold in the community.
- The LRPC will need to be involved in the bond ask of the community and will play a part in the recommendation to the Board.
- The LRPC will be important to help spread the Levy ask information. (Levy voting takes place either March, May, August or November.) The District is looking at Levy voting in March, which means the ballot application and language needs to be submitted in mid-January. If the levy fails in March it can be brought back in May.
- Deferred maintenance needs a funding mechanism instead of levy funds that is an operating expense. The District would like to see the below model:
 - Levy dollars to operate
 - SPFL for plants facilities levy (funding deferred maintenance)
 - Bonds to build new
- The LRFP is a living document that will need to be revisited and revised every year. LRPC are encouraged to review the LRFP before the next meeting.
- The Board of Trustees approved the Social and Emotional Learning Framework Plan that teaches teachers how to instruct students on how to regulate and get themselves back on track. The plan is on the District website: <https://www.cdaschools.org/strategicplan>. The District's goal is to keep students safe. Steve encouraged everyone to also review the Portrait of a Graduate Plan on the District website: <https://www.cdaschools.org/graduate>.
- Mary Wolfinger suggested we bring in mental health professionals to talk to LRPC.
- Christina Harris suggested a future bonds and levy discussion regarding how they work.
- Steve asked that the LRPC know and understand the deferred maintenance needs, and as a whole the investment.
- Even with enrollment numbers down, we still have deferred maintenance needs.
- The below topics for future discussion:
 - Deferred Maintenance/Asset Planner
 - Bring in Metal Health Professionals
 - Bonds and Levy discussion
 - Long Range Facilities Plan discussion/revision
 - Tour the new NExA site, and other schools that had construction updates this year.

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Adjourned: Chair, Don Walters adjourned the meeting at 5:45 pm.

Submitted by
Pam Westberg